

# Camp Beausite Northwest

## COVID-19 Handbook

2021 Weekend Programs



**Created with dedication, safety, and understanding in mind**

Updated 8-15-2021

# CBNW COVID-19 Handbook

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**Dear Camp Beausite Northwest Family,**

We have spent the last year and a half monitoring the COVID-19 situation very carefully within the camp industry and beyond. Most of the special needs camps across the country have not yet run or have run very limited programming. We are aiming to slowly return to camp with the start of some limited fall weekend programming.

We have watched and scrutinized all of the successes and all of the challenges that have been faced by our industry over the last year, and we are doing everything in our power to mitigate the risk to our campers. However, as you all know, there are no guarantees. Please read through this entire handbook with an open mind and make the right decisions for you and your camper.

Camp will look and feel different this fall. But the value of being at camp, among friends, and participating in camp activities while providing respite for our caregivers is needed now more than ever. That is why CBNW is working hard to create a safe place for all to be. This process is going to come in phases, and we are only in our first phase, the return to camp phase. This will be our most strict and stringent of policies and will ultimately result in some campers, staff, and volunteers not being able to attend camp in this first phase. We are hopeful that by spring we will be able to move into a new phase that has lightened up some of the restrictions. Only time will tell.

At the end of the day, we value your input, questions, and feedback regarding this and all of our programs. Thank you everyone who filled out our survey this summer to help us make the best decisions for the most campers for this fall and beyond. We are placing the decision of your attendance in your capable hands but want you to know everything that we are doing, so that you can make the right decisions for your campers.

Please note, that is an evolving document, and as information changes, so will our COVID-19 guidelines and response for all of our programs. Thank you for your patience with us through all of this. We can't wait to get our campers back to camp.

Thank you for your understanding, flexibility, and willingness to be a part of this incredibly difficult time. We miss you and we hope that we are able to see you all again soon.

Yours in Camping,



Executive Director  
Camp Beausite Northwest

## INTRODUCTION

Camp Beausite Northwest is regulated by Jefferson County and the state of Washington. Before you read any further – we want to acknowledge how hard all of this is. There isn't a simple solution. There isn't any easy answer. There are rules, and challenges, and science, and opinions, and worry, and frustration – all rolled into every moment these days. What you are about to read, and hopefully embrace, is the culmination of regulatory guidance taken from the top authorities in our industry – the American Camp Association, the Centers for Disease Control, Jefferson County Health Department, and the state of Washington.

There are three specific resources that we want you to be aware of and have access to. These are the main resources we used to create this handbook for our camp family. The following resources are in-depth and lead to more resources – feel free to follow the links and read and read and read and read 😊.

### [Field Guide for Camps on Implementation of CDC Guidance](#)

This document was developed and created by EH&H, a Boston-based consulting firm specializing in environmental health.

### [Overnight Group Summer Camps and Similar Activities COVID-19 Requirements](#)

This was developed by the state of Washington while referencing the original CDC guidelines released earlier this year. They then adjusted along with the newest revision of the CDC guidelines below.

### [CDC Guidance for Operating Youth Camps](#)

This is the newest guidance released from the CDC and while comprehensive, the Washington State guidance supersedes the CDC guidance.

## COVID RESPONSE TEAM

Please feel free to contact the COVID-19 response team about anything. We are happy to keep the communication open and going. Please call us at (360) 732-7222 or contact:

Raina Baker, Executive Director, [rbaker@campbeausitenw.org](mailto:rbaker@campbeausitenw.org)

M Adrian, Program Director, [madrian@campbeausitenw.org](mailto:madrian@campbeausitenw.org)



***Please understand that all our weekend staff that are working are not the ones to be upset or angry with for any of these policies. They are simply enforcing what they have been asked to do. If you have any challenges, issues, or items to discuss, please request to speak with a director.***

## COMMUNICATION

If there is a confirmed positive case of COVID-19, we will notify all campers' families and guardians by email or phone, while maintaining confidentiality consistent with current privacy laws. Every step we take and keeping our campers risk mitigated, especially in our indoor activities, will help us navigate through a potential case – that will hopefully not have spread due to our due diligence.

We are unable to share names or identifying information regarding medical information for any camper or staff member. If your camper comes in contact with someone who later tests positive, we will communicate with you if there is any need regarding time frame of exposure and/or contact tracing.

CBNW will notify the Jefferson County Health Department of any positive test, and we will cooperate fully with all county processes and recommendations.

## GUIDING PRINCIPLES

Camp Beausite Northwest has adopted the following guiding principles in our approach to the management of COVID-19. They are:

1. Vaccinated staff
2. Vaccinated campers
3. Distancing
4. Increased time outdoors
5. Masking
6. Pre-camp precautions
7. Testing
8. Health screening
9. Ventilation
10. Sanitizing
11. Limiting visitors
12. Following guidelines

**We ask that all parents, guardians, and caregivers review this handbook in its entirety prior to registering for camp this fall. We are attempting to prevent COVID-19 from entering the camp community in the first place by taking several precautions and limiting the risk to our camp family and beyond.**

### 1. VACCINATED STAFF

All staff and volunteers that are in direct contact with our campers will be fully vaccinated. The caveat that exists in this scenario is our contracted vendors – like delivery drivers or contracted maintenance workers. Anyone that we aren't completely sure of, will be worked into our camp schedule when camp is not in session, then taking the necessary steps to ensure safe delivery of items and needs at camp.

*All staff will have verification of their vaccinations in their staff employment file.*



### 2. VACCINATED CAMPERS

At this time, for our fall programs, we are requiring all of our campers that are coming to camp to be fully vaccinated. This allows us to ensure the safety of everyone. There are many scenarios that exist within the Washington State residential camp mandate that would currently impact the delivery of our programs, if we were to invite unvaccinated campers at this time. This choice was not made lightly, and we know the impact that this will have on our campers who are unable to be vaccinated at this time.

Our hope is that through this concerted effort we will be able to lift this mandate in the near future (think spring & summer 2022), if there is a better level of herd immunity that will protect our campers who are not able to be vaccinated. Additionally, with the rapid impact of the Delta and other variants, at this time, this is the safest option for us to be able to run programs.

PROOF of Vaccination can be shared with us via your vaccination card, a copy of your card, or other approved documentation of vaccination status.

*All campers will be required to provide verification of their vaccination status with their registration forms or at camper drop off.*

### 3. DISTANCING

Definitely one of the biggest challenges for our campers and staff will be distancing. We have set up all aspects of our program to ensure the most distancing as possible with lots of friendly reminders for all involved.

- **Housing:** All campers will be a minimum of 6 feet apart in their beds, ensuring head to foot sleeping. Our cabins are large enough to ensure great distance between campers.
- **Meals:** Will be eaten outside when possible, and only in their cabin groups. Food will be pre-plated and packaged when possible, as well as family-style dining within their cabins, so as to minimize any sharing or exposure related to food service.
- **Cabins:** Each cabin will have no more than 6 campers and 3 staff. As always, our camper-to-staff ratios continue to be based on camper needs.
- **ADL's:** Staff will be fully trained in the use of and dressed in PPE to assist with any ADL care that needs to happen while at camp.
- **Activities:** Cabins will travel to activities as a group and will not interact with other cabins in confined spaces. While we will still have loads of interactions with each other and other cabins our camp activities have been designed for smaller groups when doing quiet or indoor programming.

### 4. INCREASED TIME OUTDOORS

We are at camp! We love camp! Camp is in nature! Let's spend more time in nature! We are going to spend more time outdoors as the weather allows. We will set up activities outside more than we ever have before to ensure as much fresh moving air as possible. We ask that our campers pack with warmer gear and extra layers to be more comfortable in these activities. Additionally, we will have windows and doors open to our indoor spaces in order to increase airflow. In the event that we need to be inside for activities due to weather we will create cabin activity spaces for programming and fun.

### 5. MASKING

Please arrive to camp wearing a mask, however when you arrive, a CBNW staff member will give you a new mask to wear. CBNW will provide masks for the entire weekend for all campers, staff, and volunteers. Everyone must be able to wear a mask (face shields are not currently permitted as a stand-alone option) while indoors unless sleeping, eating, or drinking. We know how hard this mandate is, and it is important for you to know that not only is it a safety issue, but it is also a **state mandate**.

**Masks are not required outdoors at this time.**

Campers that cannot remain compliant with continued requests and reminders to keep their masks on, may be asked to depart from camp early. This will be decided on a case-by-case basis.



### 6. PRE-CAMP PRECAUTIONS

State guidance allows for fully vaccinated people to skip the pre-camp test and 3-day quarantine requirement prior to their arrival at camp. However, CBNW is recommending that all attending a weekend camp enter into a Limiting-Risk-Period the week prior to their arrival to camp. The idea being that our campers, families, staff, and volunteers limit their risk of COVID exposure during this period.

Examples – but not limited to: Eating indoors at restaurants, traveling away from home for overnight stays, attending concerts and events, use of a public pool, full contact sports, and attending large indoor gatherings.

We have not attempted to outline every possible activity here, and we ask that our camp family uses their best judgement to help protect all involved. It is in no one's best interest to have a COVID infection, and this is one more level of precaution that we hope you will adhere to.

## 7. TESTING

CBNW will be utilizing an onsite quick Rapid Antigen Test for all campers and staff upon arrival at CBNW for any of our fall weekend programs.

CBNW in partnership with a few testing organizations and the Department of Health, will fully cover the cost of the Rapid Antigen tests.

**Rapid Antigen Test:** Upon arriving at camp, your camper will go through their health screening while in the vehicle and have the Rapid Antigen test administered by a trained staff member or nurse. This will be your first step in the new “from-your-car” check-in process. The test takes 15 minutes to get the results back. Once the results have come back, we will begin the check in process.

This test is non-invasive and simply requires a gentle swab of the inside of the nose. This test does not create any discomfort and is completed in a matter of seconds.



In the event of a positive test – staff, camper, or other will not be allowed to participate in the camp program and they will return home.

## 8. HEALTH SCREENING

All campers will go through a basic health screening during the check-in process on the first day of camp. We will ask the camper or caregiver how they have been feeling for the last week – running through the symptom’s list. We are looking for any signs or symptoms of COVID. If you are aware of these symptoms prior to camp – please call us immediately at (360) 732-7222 and we will do our best to reschedule you for another program weekend. It isn’t worth the risk.

All participants will go through a health screening process in the morning on Saturday and Sunday of the program just before breakfast.

### Signs and Symptoms

Primary symptoms of COVID-19 may include one or more of these symptoms:

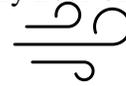
- Fever of 100.0 degrees or higher
- Body or muscle aches
- Congestion or runny nose
- Cough
- Diarrhea
- Fatigue
- Headache
- Loss of taste or smell
- Nausea or vomiting
- Shortness of breath or difficulty breathing

Our trained nursing staff will also connect with our families about any special medical instructions, as well as the nurse intake form for any medications that your camper is coming to camp with. As always, all meds will be turned into the nurse, and we will monitor the dispensing of meds, per the instructions on the prescription.

***CBNW requests that ALL medications and supplements are prepackaged with Simple Dose Packets or Bubble Packs that can be secured from your local pharmacy.***

## 9. VENTILATION

CBNW has invested in several HEPA air filtration systems with UV light as well as fans to push air back outside. Not only will these systems help to filter and move the air from COVID, but from all other allergens, odors, and the like. Our systems are able to complete an air filtration cycle every hour of the day and will be running 24/7 during any of our indoor programs, cabin time, and sleeping.



When appropriate weather-wise, all windows and doors will be propped open to promote airflow in enclosed or indoor spaces. Obviously, if it is cold and pouring rain that will not be an option, which is when our air filter systems will come into full use.

## 10. SANITIZING

We are following CDC protocols on sanitizing and cleaning of all surfaces and areas, as well as the continued and enhanced protocols below:

- Hands-free hand sanitizer stations have been placed all around camp, in cabins, and in high traffic areas.
- Handwashing will be required prior to all meals and snacks.
- All equipment and activity spaces will be cleaned and sanitized after every use.
- Every bathroom will have a sanitizing protocol and kit to be completed by staff after every use.
- Each Cabin will have a designated bathroom and shower area specific to their living group.
- Camp will have been deep cleaned by our cleaning service prior to camper/staff arrival.
- Every evening after dinner and every morning before breakfast – all areas will be fogged with [Hypochlorous Acid](#). We love this stuff! It is naturally occurring in the body, has no odor, is safe enough to use on your skin to fight acne or treat wounds, and is 100 times more effective than bleach! Fogging a few times a day after sanitizing goes the extra step towards ensuring that all of our surfaces are clean. Campers will not be present in the rooms that are being fogged (although they could) for 10 minutes to let the fogging do its job.

We will follow the concept of “Sanitize in and Sanitize out.” One counselor per cabin will be in charge of hand sanitizer and disinfectant spray to sanitize activity equipment and spaces before AND after each use. Every building around camp where an activity is held or has high traffic volumes will have a spray bottle of disinfectant and hand sanitizer. Every camp vehicle will have the same – but will only be utilized in emergency transportation situations, as we do not plan on leaving the safety of camp for any reason for our fall programs.



## 11. LIMITING VISITORS

State guidance requires that no visitors to camp are allowed. Only staff and campers are allowed onto camp property during programming. Parents or guardians are only allowed to enter camp in the case of medical emergencies or when needed to bring a camper home early.

Staff will be on high alert (as always) for any who are not campers or staff and will be asked to leave immediately. It is rare that we have anyone in camp, but occasionally someone doesn't read all the signs on the camp road and tries to come in for an unscheduled tour or to chat about rentals. We will close gates to our parking lots during the camp programs to increase the “barrier” between our group and the outside world.

We have made every attempt to schedule suppliers, deliveries, and maintenance needs at a different time than during our weekend camp programs. If the need should arise for an emergent situation – like a broken water pipe and a plumber needing to come, they will be required to wear PPE and maintain physical distancing while on camp property. The Executive Director will also be with them at all times with her sanitizing gear at the ready to sanitize in and sanitize out for any unforeseen circumstances that may occur.

## 12. FOLLOWING GUIDELINES

This set of guidelines and protocols from ACA and the CDC, along with county and state mandates, have been overly difficult to manage, understand, and then implement in a way that keeps everyone safe. We KNOW our camp families have different perspectives about how this is playing out in our state, country, and across the world. CBNW respects all perspectives and realizes that our new mode of operation for the fall will not make everyone happy. Additionally, we know that it will not include all of our campers – which is heartbreaking.

For most of this, we are at the mercy of the rules and regulations set forth by the state. Almost every policy in this handbook is CBNW following those mandates. We have increased a few levels of protocol in order to ensure the safety of our campers, but at the end of the day, we are running these programs within the guidelines set forth that we must follow.

CBNW is doing everything we can to get back to camp. If that means following the details of this handbook to the letter and ensuring the opportunity for many of our campers to get back to camp – then that is the choice that we are making. Thank you for understanding the position we are in and working with us to find all the solutions to every piece of this incredible challenge.



## PROTOCOL – Suspected or Confirmed COVID-19

### 1. SYMPTOMS PROTOCOL

As stated above, CBNW has the ability to test campers and staff on-site in response to symptoms with a Rapid Antigen Test. For any camper who is exhibiting signs of COVID-19 or feeling unwell while at camp, the following protocol is adapted from the CDC guidance for childcare program response.

- Isolation of camper in quarantine room, with designated nurse or staff in full PPE gear
- Implement cabin time (group isolation) for group of campers and staff with symptomatic camper
- Run Rapid Antigen Test on camper
- Call parent or guardian to discuss results, and further decision making
- Test negative, may return to camp cabin pending decision from COVID Response Team
- Any camper exhibiting a fever above 100.0 regardless of test outcome will be sent home
- All campers and staff who were in close contact with symptomatic person will continue to be monitored.

### 2. POSITIVE TEST PROTOCOL

If a positive test occurs in the pre-camp test, the camper must stay home, and a full transfer of funds or credit to a different program will be made available.

Campers who test positive prior to camp and have a healthcare provider documented history of COVID-19 in the last 90 days but are at least 10 days beyond symptoms first appearing and are at least 24 hours fever-free without fever-reducing medication and are otherwise symptom free (except for loss of taste and smell, which may persist for weeks or months after recovery) will be allowed to continue to camp.

Campers who test positive during camp – the following protocols will be added:

- Call parent or guardian to discuss results – immediate pick up will be required
- Cabin of camper will isolate with staff and continue isolated programs while all guardians are notified
- CBNW will communicate with Jefferson County Health department and follow their guidance on tracing, monitoring, and isolating of campers.
- Rapid testing will be done on all campers and staff in contact with infected camper.
- Any camper exhibiting a fever of 100.0 and above or signs and symptoms after a positive test from a fellow participant, regardless of test outcome will be sent home.
- The COVID Response Team will determine whether exposed campers can remain or will need to return home.

### 3. AFTER CAMP

If your camper should receive a positive COVID-19 test within 14 days of attending Camp Beausite Northwest, it is the guardian's responsibility to notify the CBNW COVID Response Team immediately. The response team will work with the department of health to contract trace and notify all persons who may have been in contact with that camper.

## **FINANCIAL INFORMATION**

### 1. DEPOSITS

All deposits made to CBNW are in order to secure your camper's spot at camp. The amount of a deposit is \$50.00 and will be charged for each program that a camper is attending. In a change to policy from the past, every registration will be required to pay the deposit, even if you are utilizing respite funds or have a campership awarded by CBNW.

Deposits are nonrefundable or transferrable after the 30-day mark of the start of the registered program, unless CBNW is mandated to cancel programs due to a county or state mandate. This policy is created to protect all parties involved and ensure commitment from our campers, as well as from CBNW.

### 2. PAYMENTS

CBNW will be charging \$500.00 per weekend program. The cost of our weekend programs has increased from the 2019 cost by \$50.00. This increase is covering all manner of financial challenges to run these programs including, but not limited to: Camper and staff testing, increased cost of goods, staffing costs, masks & gloves, and additional personal protection equipment.



### 3. REFUNDS

Full refunds are available for a cancellation within 30 days of any program.

Payments within 30 days of any program, are nonrefundable unless CBNW is mandated to cancel program due to a county or state mandate. Any payments made are eligible for a full transfer to another program.

### 4. CASE BY CASE

There are always extenuating circumstance that don't fit the policies. If you feel that your circumstance requires evaluation, to cancel and receive a full refund – please contact us at (360) 732-7222.

### 5. COVID DURING CAMP

Due to the incredibly short nature of our weekend programs, if a camper is sent home during the camp program, for any reason, inclusive of a positive COVID test, a refund will not be issued.

If the camper is sent home on a Saturday 50% of the cost, less the deposit, will be credited to the camper's account and will be eligible for use for registration of a future program.

## **VACCINATION EXEMPTIONS**

### 1. GENERAL INFORMATION

Campers, Staff, and Volunteers who cannot be vaccinated for COVID-19 because of a medical reason or sincerely-held religious belief, practice, or observance may request an exemption through CBNW. **Exemptions**

**or reasonable accommodations are not guaranteed.** Personal and philosophical reasons for not getting vaccinated are insufficient, and requests of this nature will be denied. CBNW will review all requests, although approval is not guaranteed, and will be in touch.

Individuals who wish to apply for a medical or religious exemption from the COVID-19 vaccination must complete and submit the applicable exemption request form(s) below at least **15 business days prior to the day of planned arrival at camp.**

## 2. MEDICAL EXEMPTION

Anyone wishing to attend a CBNW program who has a medical exemption from the COVID-19 vaccine must have their medical provider fill out the Medical Exemption Form and submit it to CBNW 15 days prior to the arrival at camp.

This form can be downloaded from the link above or directly from the CBNW COVID policies page under the registration tab. We are also happy to e-mail or mail you a form. Please e-mail [madrian@campbeausitenw.org](mailto:madrian@campbeausitenw.org) or call (360) 732-7222 to request a form.

## 3. RELIGIOUS EXEMPTION

Any camper wishing to attend a CBNW program who has a Religious Exemption from the COVID-19 vaccine must have their medical provider fill out the Medical Exemption form and submit it to CBNW 15 days prior to the arrival at camp.

This form can be downloaded from the link above or directly from the CBNW COVID policies page under the registration tab. We are also happy to e-mail or mail you a form. Please e-mail [madrian@campbeausitenw.org](mailto:madrian@campbeausitenw.org) or call (360) 732-7222 to request a form.

## 4. PRIOR TO CAMP ARRIVAL

If your camper has been approved for a medical or religious exemption from the COVID-19 vaccination and has been registered for a camp program, then the following protocol for a limited-risk quarantine must be followed by the camper and the members of their household in order for them to attend our program.

14 days prior to the arrival of camp, the camper and all household members must begin following the PRE-CAMP PRECAUTIONS as listed above in this manual.

The camper will then test 5–7 days out with a PCR test, as well as the day of, Rapid Antigen test, at camp.

## **WHAT TO EXPECT AT CAMP**

Some of camp will look very different, as we have had to adjust much of our procedures to accommodate the state guidelines and mandates. We know that change is always hard, and all of us, have been having to roll with **A LOT** of change over the last year and a half.

We have combed through every minute of every day of our weekend schedule to see where we need to implement change in order to keep our campers safe. We believe that we have figured it all out, but we know, once we put it in practice, that there may be some adjustments that need to be made.

What hasn't changed at camp is the quality of our staff and the quality of our programs. That part has been the easy part. However, we want you and our campers to know what to expect as far as what is new or different.

Check-in and Check-out will probably be the biggest piece that will affect our guardians and caregivers. Check-in and Check-out will be done completely from your vehicle. This is to protect everyone and has become the standard across the country for camps. We are aiming for a smooth and seamless check-in process that should take you no more than 20–30 minutes from arrival. Additionally, Check-out should be less than 15 minutes.

### 1. PRE-CAMP CHECK-IN

The week prior to the camp program that your camper is attending, you will receive a phone call from one of our directors, to begin the precheck-in process. This will give you a chance to discuss at length any of the individualized needs that your camper may have. Please be prepared with the following information:

- Medications that the camper will be coming to camp with
- Any special dietary needs or food that the camper will be bringing with them
- Any care needs that our counselors and staff need to be aware of
- A list of acceptable persons that can pick up the camper on Sunday

This precheck-in process will allow for a minimal time spent at camp checking your camper in, and will allow us to prepare our paperwork, check-in procedures, and tracking systems prior to our camper arrivals, ensuring that our focus is on them, and not on administrative duties.

### 2. ARRIVING AT CAMP

You will drive up the camp road and be greeted by a staff member just prior to the camp parking lot. Couple of things to keep in mind and be aware of (1) We will provide your camper with a fresh new mask, and will give them all the replacements that they may need during their stay (2) You and your camper will remain in your car for the entire check-in process – until instructed by a staff member that it is time to move in.

#### **Plan on arriving at camp for check in at 5pm:**

1. Stop at check-in table on camp road, remain in your car.
2. Staff member will go through our basic health screening questions and take your campers temperature.
3. Staff member will administer the Rapid Antigen Test (takes 15 minutes to get the results).
4. You will be given info on your cabin and counselors, and a placard will be placed on your windshield.
5. You will proceed to park in your cabins designated area until your test results return.
6. A staff member will come to your car to pick up any meds or food that has been brought to camp.
7. One of the counselors in your campers' cabin will come to grab your camper and their luggage and get them moved into their cabin.
8. Drivers and guardians may leave at this time.
9. All campers will need to stay in their cabin with their counselors and fellow cabin mates until the check-in process has completed.
10. All cabins have tables and chairs with fun activities to get started on, once they have gotten their beds made and feel settled in their space.

### 3. DURING CAMP

Campers will get to move into their cabins and immediately start making friends with their cabin mates. This is just the beginning of the fun. We will have both indoor and outdoor activities that everyone will get to participate in. If the weather allows, we will have loads of awesome going on outside, that will allow everyone to participate together. If the weather doesn't allow, we will be combining cabins, as numbers allow, for smaller inside activities. Our goals are to keep our distance, stay safe, and still be social.

Every cabin will be set up with tables and chairs, and an entire activity kit with loads to do should we need it. This set up will allow us to immediately isolate cabin groups if we need too. We can even eat in the cabins if needed. Although we aren't anticipating the utilization of this protocol – it is there if we need it.

#### 4. MEALS

We are prepared for all kinds of scenarios regarding our mealtimes. We will be serving all meals either family-style with counselors serving their campers at their tables, or pre-plated/boxed. There is a myriad of variables that could apply to our mealtimes and where we eat: The number of campers & staff on-site, good weather, bad weather, symptomatic person, positive test person, etc. Each of these things we are ready for.

- Pavilion Meals - Everyone can eat together if the weather stays good! Our favorite.
- Dining Room Meals – Everyone can eat together, if the numbers allow, with cabins remaining at their own tables.
- Dining Room Meals - Two shifts of meals – half of camp eats together, then the other half.
- Cabin Meals - We are set up to be able to eat in our cabins in the event that we need to isolate everyone immediately.

#### 5. CHECK-OUT

This is the easy part! All of the campers and staff will have cleaned up camp and packed up everyone's belongings in order to be ready to be picked up. Meds and any food will be ready to go as well.

Please plan on arriving to pick up your camper at 2pm:

1. You will be greeted by a staff member on your way in and asked what camper you are picking up.
2. A message will be sent to your campers' cabin that you are here to pick them up.
3. You will then be pointed to your cabin's designated parking area – please remain in your car with your mask on.
4. A staff member will come to you to verify that you are on the pickup list and ask for ID verification.
5. Your camper and their luggage will be brought to you, help loading up, and you are free to depart.

## FINAL WORDS

We know this isn't easy on any of you, us too. We know that this handbook is going to bring about all kinds of emotions. We know that nothing is perfect. But we are sure hoping that you understand why this exists right now and that we are just doing what we can to 1) stay safe and 2) get back to camp. Please remember, that much of this is coming from the state, CDC, and insurance – and change will happen when we are allowed.

## THANK YOU! THANK YOU! THANK YOU!

We are so grateful for your continued love and support of Camp Beausite Northwest. Thank you for working through all of this with us.

Thank you for understanding that we are taking the threat of COVID-19 very seriously.  
Thank you for sharing the new policies and procedures with your campers and helping them understand.  
Thank you for reading these incredibly important guidelines and procedures.

**THANK YOU for helping us start the process of GETTING BACK TO CAMP!**

